

MCSL Team Reps Meeting Minutes

04-02-2009

Special Note to all reps: DO NOT park in the bank/law firm parking lot that is beside the EOB cafeteria during rep meetings or your car may be towed.

1. **Call to Order:** Meeting was called to order by President Sally MacKenzie at 8:04 at the Executive Office Building Cafeteria in Rockville. The following teams were NOT signed in: James Creek.

2. **Vendor Presentations:** Mike O'Brien from Underwater Wear (any items with MCSL logos on them purchased from Underwater Wear include a donation to the league) and Nicole Ventura from Ventura Team Photography.

3. **Health Department Licensing:** John Horton from the Montgomery County Department of Health and Human Services Licensure & Regulatory Services presented information, and distributed handouts on, licensing for situations where food is available. Licenses are needed for public events that involve people from outside of the individual team (e.g., another team). Fees for these licenses vary depending on the type of food being prepared and the pool organization's tax status (Nonprofit organizations, having a 501c status, are eligible for reduced license fees). License applications must be submitted at least 2 days prior to event. Pools with licensed snack bars are encouraged to do concessions through their snack bars.

The purpose of these licenses is to ensure that food is prepared, handled, and distributed in a manner that does not support bacterial growth. Coffee, donuts, bagels are examples of nonpotentially hazardous (they do not support bacterial growth). Burgers, chicken, hot dogs, cut fruit are examples of potentially hazardous items and may not be prepared at home. Regarding bake sales, only non-custard and non-fruit items are considered nonpotentially hazardous, but even these items must be individually wrapped and labeled by the baker.

Teams are encouraged to contact Licensure & Regulatory Services staff in advance of events where food will be available. Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. at 240-777-3986. The office is located 255 Rockville Pike, Second Floor.

The new Virginia Graham Baker act also impacts pools this season as it addresses requirements for main drain covers & trapment protection. Recommended that pools check with their management company to make sure pool is compliant with this new act.

4. Around the Table

Handbook – Mike Lincoln

- MCSL Handbook is going to press this week, so ensure your team data is correct. League will use the same versions of Team Manager (version 4.0) and Meet

Manager (version 2.0) because newer versions do not offer any features needed in summer league swimming.

- Please verify that your team still has its software in working order and contact Mike Lincoln or Linda Raab if not.

Website - Bob Hincke (Web@MCSL.org)

- Team data submitted as of 4/3 will be what's included in handbook. Submit what to remove as well as what to add.
- Still submit changes after this date for update on web by sending to web@mcsl.org.

Awards -- Debi Mengerling (Awards@MCSL.org)

- B Meet ribbons are here. Once paid, you can pick up your ribbons.
- Next month we will distribute A meet ribbons, as well as divisional and relay meet awards. No items can be picked up until end of the meeting to ensure proper distribution.

Officials Certifications (Peg Hincke)

- Please note that officials with an '07 beside their name on the website listing will need to recertify.
 - Before beginning referee certification process, you must be a certified S&T
 - All USS/PVS officials certifications transfer to MCSL except referee
 - Anyone currently USS/PVS certified should send current certification info to web@mcsl.org so that information can be listed on MCSL officials list
 - All officials must re-certify every 2 years
 - Please be sure to review your team's officials listing to make sure your team's information is correct.

Clinics (Sally MacKenzie reporting)

- Additional clinic at Georgetown Prep has been posted
- Another stroke & turn clinic will be added and posted on website.

Treasurer -- Jim Gardner (Treasurer@MCSL.org)

- Please return furniture to the place you found it prior to leaving tonight.
- Colorado orders due by mid-May.
- Check to make sure your starter equipment is working prior to Time Trials (like now).
- SSL info is posted on website.
- Dues are due, so pay Jim ASAP.

Advertising -- Brian Crilly & Lionel Bejean (Ads@MCSL.org)

- Please support our league sponsors.

Secretary – Robbye Fox (Secretary@MCSL.org)

- To ensure that email notices from me do not go into your spam file, please add my personal email address to your address book.
- If corrections need to be made to your contact emails, send an email to web@mcsl.org, and be sure to include your Team Name and Division. DO NOT send your corrections to me. It is also helpful to state what information should be removed.
- A Yahoo group for team reps is available. If you would like to join, you may do so by sending an email to MCLTeamRepsInfoEX-subscribe@yahoogroups.com. Keep the dialogue going!
- Please be sure to sign the Team Rep sign-up list that circulates at each meeting.
- Division job forms need to be completed & turned in prior to meeting.

President – Sally MacKenzie (President@MCSL.org)

- Meet manager (green book review) clinic to be held in May
- B Meet clinic to be held following meeting in June.
- Meet job selection takes place at this meeting – consider parking, deck space, PVS schedule.
- Relay carnival is June 28-July 12 (rain date can be July 13).

Hall of Fame -- Pam Ambrose (Pam.Ambrose@montgomerycountymd.gov)

- Nominations due June 1. Last year's nominees will be considered again this year. You can submit additional information if you'd like to push them a bit harder.

**Meeting adjourned @ 8:50pm for divisional meetings to commence.
Next meeting, Thursday, May 14, 8pm EOB Cafeteria**